

Snow Clearance/icy conditions - Generic Risk Assessment

School Name: Glascote Academy		Decide who may be harmed (insert ✓):					
		Student	✓	Contractors	✓	Visitors	✓
Location/year groups (if applicable): School site – playgrounds, pathways, car park		Staff	✓	Vulnerable People	✓	Volunteers	✓
Identified Hazards	Initial Risk Rating	Existing Control Measures (select all that are in place)	✓	Actions / Comments	Residual Risk Rating H/M/L		
Storage of salt/grit (Environmental damage due to leaks)	M	Salt/grit to be securely stored by caretaker	✓		L		
Carrying of salt/grit (Manual handling)	H	Manual handling training provided if appropriate Salt to be transported by vehicle or wheelbarrow where possible. Salt spreading to be carried out using spreading equipment where possible/where necessary.	✓	See manual handling RA	L		
Gritting – physical damage to property	M	Excess use of salt/grit should be avoided. Caretaker should to identify any areas where extra care is required.	✓		L		
Snow clearance	H	Prior to snow clearing, route to be walked and assessed to identify where there is open space into which snow can be deposited. Cleared snow should not obstruct access to property, or be piled up against trees, vehicles etc. Always clear snow prior to gritting if possible. A pathway of at least 1m wide should be cleared to allow access for pushchairs and wheelchairs	✓		L		
Cold / wet weather including poor visibility	M	Caretaker responsible for ensuring he wears suitable clothing. Staff advised to wear both gloves and hat. Caretaker provided with mobile phone and instructed to keep in regular contact with school office/HT if off site.	✓		L		

Slips, trips & falls due to ice or compacted snow	H	<p>Caretaker should ensure they clear away all equipment and leave the area safe with no trip hazards.</p> <p>Snow should be removed using a suitable snow scraper or shovel.</p> <p>Snow should not be brushed and water should not be used to clear snow or ice as it will create black ice.</p> <p>Staff, parents, visitors, pupils to be vigilant about snow or ice</p> <p>Designated disabled car parking area should be cleared and made safe</p> <p>Regular checks to be made during the day to ensure re-freezing or further snow coverage has not occurred</p>	✓		M
Communication – staff, parents, visitors	M	<p>Caretaker to instruct/inform staff or visitors about condition of car park – ice</p> <p>Caretaker to instruct/inform parents, visitors about condition of playground upon opening gates</p> <p>Staff to instruct pupils about snow/ice and how to conduct themselves for theirs and others safety</p> <p>If weather results in school closure, school text service to be used to communicate to parents and staff</p>	✓	RAN 9; H&S policy	L
Risk Rating Guidance: H= High M= Medium L= Low TBA = To Be Assessed - Assessment of the likelihood and or impact of injury and or damage. Initial assessment has been undertaken, complete the residual assessment based on your control measures/findings/additional actions etc.					
Other Hazards Identified	Additional Control Measures to be Put in Place				
Any other foreseeable hazards that are associated with the activities being carried out to be listed here.	<i>Where you have identified other hazards record the additional control measures you are going to put in place to mitigate these below:</i>				
Date of Assessment:	23.10.18	Carried out by:	Michelle Powell	Signature:	M.J.Powell
Date of next review:	23.10.19	Carried out by:		Date Review Completed:	
Also refer to these other relevant risk assessments or safety advice documents:	<ul style="list-style-type: none"> • Slips, trips and falls RA • RAN 9 • H&S policy 				