



Glasgote Academy

Part of Fierté Multi Academy Trust

Snow and Ice Policy

Critical Incidents Team

Head Teacher
Assistant Head Teachers
Site Supervisor

Procedures in the event of severe weather conditions

- Site supervisor to be informed and gritting to be carried out in areas highlighted on site plan
- Critical incidents team to discuss information to be given to staff and pupils
- Letter to be sent home to parents informing them of the conditions predicted and what to do in the event of severe weather conditions
- Meeting with staff to inform them of conditions and what is planned
- School website to have information put on it regarding school closure
- School Text service to be used to inform parents, staff of closure

In the event of severe weather conditions

Staff

- All staff should attempt to come in to school, if conditions are so severe this is impossible contact your line manager/HT
- If travelling by car: keep a blanket, mobile phone, shovel, warm drinks and other sustenance in the vehicle
- If in school keep to gritted paths when walking around outside
- Ensure children are safe by following the school rules in regards to snow and ice
- Follow all warnings given by members of the Critical incident team.

Pupils

- Make sure all pupils are informed of the situation and what their parents need to do to find out about school closure
- If children are in school make sure they are appropriately dressed before leaving the building

- Ensure they understand and have been informed of the snow rules

Use of Grit/salt

- Grit/salt will be used to keep all areas of high 'traffic' clear e.g. pathways

Warning for the pupils; ensure they understand that it is not to be handled or eaten as it is caustic, pay particular attention to those children that are very young or have high level of need as these are the children that would be at greatest risk of ingesting the grit or salt.

Snow rules

- Keep to the gritted paths and areas when moving round the school from area to area
- Stay off the climbing frames and other play equipment during heavy snow and ice as the equipment can become very slippery and also the metal can give ice burns
- Throwing of snowballs – this is not allowed under any circumstances
- Sliding – this is not allowed under any circumstances

Instructions for maintaining the safety of the site during severe weather conditions

It is the responsibility of the *Site Supervisor* to clear, monitor and maintain cleared and gritted areas on the school site.

Site supervisor to inspect the site, once gritted, to ensure that at the beginning of the day prior to the staff and children entering the site that it is safe and there is sufficient grit. Also at the end of the day prior to the parents entering and the children leaving a further check should be done. The *duty teacher* will do the inspection prior to lunchtime and a decision will be taken by the *Head Teacher* or *Assistant Head Teachers* whether the conditions warrant the children having indoor playtime.

Any construction workers or other contractors working on the site should have clear access to their working area. They should be made aware of the rules of moving around the site. Any vehicles left within the site must be safely parked.

Reviewed: September 2018

Signed: M. J. Powell