

29th November 2018

Dear Parents,

Family Lunch 4E

Parents and friends of children in **4E** are invited to a Family Lunch on **Wednesday 5th December 2018**. The cost of the **adult meals** will be **£2.50 (£2.20 for children)** and you will need to be at school by 11.45am. Please report to the reception in the first instance and then go to the door by the Library where your child will collect you ready to go into the hall.

When you book your dinner, please could you fill in the attached slip and return it to school with payment. **Tickets will now be issued for each adult meal booked. Please bring ticket with you, and hand to Kitchen staff on the day. NO TICKET - NO MEAL I'm afraid.**

As we only have limited space, we need to restrict the number of visitors to a maximum of 2 per child. If we do not receive a slip and payment **by 3.30PM ON TUESDAY**, then we will assume that you are unable to join your child for dinner.

You and your child will be expected to have a school dinner and I'm afraid extra sandwiches will not be allowed! Also, because of our limited seating arrangement, only the child whose class lunch it is will be seated with you (no siblings) on reserved tables. I also have no objection to you bringing small children to the lunches but they **must** be supervised at **all times** and will be expected to have a dinner. **When you have finished your meal you will be expected to leave by the hall door. Your children will go out their normal exits. You will not be permitted to accompany your children on to the playground**

PLEASE NOTE THAT MOBILE PHONES NEED TO BE HANDED INTO THE OFFICE ON ARRIVAL AND MAY BE COLLECTED UPON DEPARTURE. THANK YOU FOR YOUR CO-OPERATION IN THIS MATTER.

Yours sincerely,

M. J. Powell

Miss M Powell
Headteacher

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FAMILY LUNCH

I would like to have lunch with (Name of child) on **Wednesday 5th December 2018** at 11.45am.

I would like to order extra meals at the cost of £2.50 per meal.

I enclose £.....

***PLEASE NOTE: THE MONEY MUST BE ENCLOSED WITH THIS FORM OR A MEAL WILL NOT BE BOOKED**